

**AGENDA  
OILTON PUBLIC SCHOOL  
BOARD OF EDUCATION  
SPECIAL MEETING**

**OILTON HIGH SCHOOL  
309 EAST PETERSON  
OILTON, OKLAHOMA 74052  
CONFERENCE ROOM**

**September 13, 2016  
6:30 P.M.**

As required by Section 311, Title 25, of the Oklahoma Statutes, notice is hereby given that the Board of Independent School District, No. 20, Creek County, Oklahoma will hold a **special meeting** in the high school conference room located at 309 East Peterson, Oilton, Oklahoma.

1. Call to order
2. Record of attendance
3. Citizens Hearing
4. Consent Agenda  
All of the following items, which concern reports and items of a routine nature normally approved at Board meetings, will be approved by one vote unless a Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:
  - a. Minutes of the August 8, 2016 regular meeting
  - b. Minutes of the August 16, 2016 special meeting
  - c. Activity fund report
  - d. General fund report
  - e. Child nutrition fund report
  - f. Building fund report
  - g. Travel Claims
5. Approval of encumbrances and warrants.
6. Administrative Reports
7. Review of expenditures for the 2015-2016 school year and review of budget for the 2016-2017 school year.
8. Presentation of the 2016-2017 school budget. **(Handout)**
9. Discussion and action to approve the Estimate of Needs for the Fiscal Year ending June 30, 2017. **(Handout)**

10. Discussion and action to approve activity sub-account budgets for 2016-2017 school year.
11. Discussion and action on a lease agreement between Oilton Public Schools and Pitney Bowes for postage meter equipment during the 2016-2017 school year.
12. Discussion and action to approve the Food Service Management (FSM) renewal agreement between Oilton Public Schools and Keystone Food Service for the 2016-2017 school year.
13. Discussion and action to increase P.O. # 3, dated July 1, 2016 payable to Insurica in the amount of \$50.00 to reflect a balance of \$1,625.00.
14. Discussion and action to increase P.O. # 31, dated July 27, 2016 payable to Ken's Auto in the amount of \$173.18 to reflect a balance of \$473.18.
15. Discussion and action to create activity sub-account fund #835 (**Cimarron 7**) for the 2016-2017 school year.
16. Discussion and action on the Accreditation Report for the 2015-2016 school year.
17. Discussion and review of the OSSBA/CCOSA Joint Summer Conference.
18. Personnel:
  - a. Propose executive session to discuss the following items pursuant to O.S. Title 25, Section 307 (B) (1) and Section 307 (B) (3):
    1. Review and discussion of certified, extra-duty assignments, stipends, and support contracts for the 2016-2017 school year.
    2. Discussion on an extra-duty contract for Traci Boudreau as activity-fund custodian for the 2016-2017 school year.
    3. Discussion on an extra-duty contract for Brandy Baugh as Special Education Director for the 2016-2017 school year.
    4. Discussion on temporary part-time certified contracts dated August 8, 2016 through December 31, 2016 and January 1, 2017 through May 12, 2017 for Joe Rouintree as High school Teacher for the 2016-2017 school year.
    5. Discussion on an extra-duty contract for Daniel McEntire as Athletic Director for the 2016-2017 school year.

6. Discussion on the purchase of real property.

- b. Vote to enter into executive session
- c. Vote for the board to return to open session
- d. Vote on executive session items:
  - 1. Extension of certified, extra-duty assignments, stipends, and support contracts for the 2016-2017 school year.
  - 2. Action to extend an extra-duty contract to Traci Boudreau as activity-fund custodian for the 2016-2017 school year.
  - 3. Action to extend an extra-duty contract to Brandy Baugh as Special Education Director for the 2016-2017 school year.
  - 4. Extension of temporary part-time certified contracts dated August 8, 2016 through December 31, 2016 and January 1, 2017 through May 12, 2017 for Joe Rouintree as High school Teacher for the 2016-2017 school year.
  - 5. Action to extend an extra-duty contract to Daniel McEntire as Athletic Director for the 2016-2017 school year.
  - 6. Discussion on the purchase of real property.

19. New Business

20. Adjournment

Posted this 8<sup>th</sup> day of September, 2016 at 2:00 p.m. on the doors of the Oilton High School located at 309 East Peterson, Oilton, Oklahoma.

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Erna Patton, Administrative Assistant

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Date

